

**CITY OF APPLETON CITY, MISSOURI**  
**114 East 4<sup>th</sup> Street**  
**Appleton City, Missouri 64724**  
**Mayor Karol D. Stephan**

**Alderman Tom Holt**  
**Alderman Kinleigh Preston**

**Alderman Tommy Payton**  
**Alderman Larry V. Dines**

**Minutes of Regular Meeting of Board of Aldermen**  
**November 13, 2017 5:45 PM**

The regular meeting of the Board of Aldermen was held on Monday, November 13, 2017 at City Hall, Appleton City, Missouri. Mayor Karol Stephan called the meeting to order at 5:45 PM. Roll call: Alderman Dines, present; Alderman Payton, present; Alderman Holt, present; Alderman Preston, present. City Clerk Susan Salmon was also present as well as Bryan Wade, Mary Carter, Timmy Carter, Melissa Palmer, Jason Gillespie, Mishon Clark, and Bobby Weisbach.

Mayor Stephan led all in the pledge to the American flag.

**PUBLIC COMMENT** – It has been brought the attention of the BOA that the parking blocks on the north side of the Park Building need to be painted for better visibility. Also it would be advisable to place a light on the west side of the Park Building to aid in better lighting.

**NUISANCE VIOLATION HEARING** – Timmy Carter was present on behalf of his nuisance violation. He stated that he is working on it and would like to be granted another week to abate the violation. Following lengthy discussion and arguments it was decided by the BOA that Timmy Carter would be given 3 days to abate the violation. At that time he would be issued citations as well as the City will abate the nuisance and charge the allowed fee for such abatement.

**APPROVAL OF THE MINUTES**

Alderman Payton made the motion to approve the minutes of the regular meeting of the Board of Aldermen held on October 9, 2017. Alderman Holt seconded the motion. Mayor Stephan called for discussion. With no discussion, Mayor Stephan then asked for roll call vote: Alderman Dines, yes; Alderman Payton, yes; Alderman Holt, yes; Aldermen Preston, yes. Mayor Stephan declared the motion carried with 4-0 vote.

**APPROVAL OF UNPAID BILLS**

The Mayor called for the next item of business, the unpaid bills. A motion was made by Alderman Payton to pay the bills. Alderman Preston seconded the motion. Mayor Stephan called for discussion. With no discussion, Mayor Stephan then asked for roll call vote: Alderman Dines, yes; Alderman Payton, yes; Alderman Holt, yes; Aldermen Preston, yes. Mayor Stephan declared the motion carried with 4-0 vote.

**APPROVAL OF PAID BILLS**

Alderman Payton made the motion to approve the paid bills. Alderman Preston seconded the motion. Mayor Stephan called for discussion. With no discussion, Mayor Stephan then asked for roll call vote: Alderman Dines, yes; Alderman Payton, yes; Alderman Holt, yes; Aldermen Preston, yes. Mayor Stephan declared the motion carried with 4-0 vote.

**TREASURER'S REPORT**

Alderman Payton moved to accept the Treasurer's report as presented. Alderman Preston seconded the motion. Mayor Stephan called for discussion. With no discussion, Mayor Stephan then asked for roll call vote: Alderman Dines, yes; Alderman Payton, yes; Alderman Holt, yes; Aldermen Preston, yes. Mayor Stephan declared the motion carried with 4-0 vote.

**PUBLIC WORKS** – Park bathrooms winterized, culverts cleaned out, culverts installed, attended class to earn required hours for water and wastewater license.

**POLICE DEPARTMENT** – Officer Clark reported that he has sent nuisance violation letters, addressed animal complaints, performed business door checks, patrolled school, and conducted routine traffic stops.

**FIRE DEPARTMENT** - The department reports 1 fire, 6 life flight assist, 1 meeting, 5 medical assist, 2 public relations, 0 motor vehicle assist, 1 training. There were 77 responders during the month logging 87.5 hours and using 0 gallons of water. Fire Chief Wade reported that he will be working with the school to do a docu-drama in April at the school.

REPORTS FROM DIRECTORS

LIBRARY None

PARK None

COMMUNICATIONS, PETITIONS, ETC

The City Collector reported that total collections of taxes are \$573.48 since last report (\$477.28 for personal property, \$196.20 for real estate). Outstanding personal property \$1,811.20, and real estate \$4,349.62 remains to be collected. Seventy-nine business licenses have been renewed.

Mayor Stephan reported on the TAC meeting she attended and indicated that she was advised to wait on construction of the three sections of sidewalks missed in Phase I & II until an application has been submitted. She also attended the Kaysinger full board meeting and indicated that a meeting to develop a tourism board is scheduled for January 11, 2018.

UNFINISHED BUSINESS Alderman Holt moved to allow a one-time exemption for the wine tasting on September 29, 2018 from 3:00 – 8:00 in Forest Park in a cordoned off area. Alderman Payton seconded the motion. Mayor Stephan called for discussion. With no discussion, Mayor Stephan then asked for roll call vote: Alderman Dines, yes; Alderman Payton, yes; Alderman Holt, yes; Aldermen Preston, yes. Mayor Stephan declared the motion carried with 4-0 vote.

NEW BUSINESS

Mayor Stephan provided a letter to the board indicating her intent to appoint Patty Thompson to the Library Board. Alderman Payton moved to accept the Mayor's Library Board appointment. Alderman Preston seconded the motion. Mayor Stephan asked for discussion, being none the Mayor asked for a roll call vote: Alderman Dines, yes; Alderman Payton, yes; Alderman Holt, yes; Alderman Preston, yes. Mayor Stephan declared the motion carried by a vote of 4-0

Alderman Holt moved to give the two Public Works employees a boot and coat allowance in the amount of \$150 per employee. Alderman Preston seconded the motion. Mayor Stephan called for discussion. With no discussion, Mayor Stephan then asked for roll call vote: Alderman Dines, yes; Alderman Payton, yes; Alderman Holt, yes; Aldermen Preston, yes. Mayor Stephan declared the motion carried with 4-0 vote.

Alderman Payton moved to perfect and pass Bill 2017-9 GENERAL MUNICIPAL ELECTION. Alderman Holt seconded the motion. Mayor Stephan called for discussion. With no discussion, Mayor Stephan then asked for roll call vote: Alderman Dines, yes; Alderman Payton, yes; Alderman Holt, yes; Aldermen Preston, yes. Mayor Stephan declared the motion carried with 4-0 vote.

Alderman Payton moved to approve the first reading of Bill 2017-9. Alderman Preston seconded the motion. Mayor Stephan called for discussion. With no discussion, Mayor Stephan then asked for roll call vote: Alderman Dines, yes; Alderman Payton, yes; Alderman Holt, yes; Aldermen Preston, yes. Mayor Stephan declared the motion carried with 4-0 vote.

Alderman Payton moved to suspend the rules and allow the board to truly agree and finally pass Bill 2017-9. Alderman Preston seconded the motion. Mayor Stephan called for discussion. With no discussion, Mayor Stephan then asked for roll call vote: Alderman Dines, yes; Alderman Payton, yes; Alderman Holt, yes; Aldermen Preston, yes. Mayor Stephan declared the motion carried with 4-0 vote.

Alderman Payton moved to approve the second reading of Bill 2017-9. Alderman Dines seconded the motion. Mayor Stephan called for discussion. With no discussion, Mayor Stephan then asked for roll call vote: Alderman Dines, yes; Alderman Payton, yes; Alderman Holt, yes; Aldermen Preston, yes. Mayor Stephan declared the motion carried with 4-0 vote.

Alderman Holt moved to truly agree and finally pass Bill 2017-9. Alderman Payton seconded the motion. Mayor Stephan called for discussion. With no discussion, Mayor Stephan then asked for roll call vote: Alderman Dines, yes; Alderman Payton, yes; Alderman Holt, yes; Aldermen Preston, yes. Mayor Stephan declared the motion carried with 4-0 vote.

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Alderman Payton moved to reinstate the rules. Alderman Holt seconded the motion. Mayor Stephan called for discussion. With no discussion, Mayor Stephan then asked for roll call vote: Alderman Dines, yes; Alderman Payton, yes; Alderman Holt, yes; Aldermen Preston, yes. Mayor Stephan declared the motion carried with 4-0 vote.

Mayor Stephan informed the board that she has been in contact with USDA for possible funding for the City Hall project. It has been suggested that a 501(c)(3) would need to be organized as a first step to begin the process. The building would belong to the 501(c)(3) and the City would rent from them.

PUBLIC QUESTIONS None

Mayor Stephan read the announcements  
Next BOA meeting December 11, 2017 @ 5:45 p.m.  
Park Board meeting November 14, 2017 @ 6:30 City Hall  
ACMSV meeting Tuesday, November 28, 2017 @ 6:00 City Hall  
Christmas in the Country, December 2, 2017

At 7:38 p.m. Alderman Payton moved to go into closed session pursuant to RSMo 610.021 (1) legal actions, (2) leasing, purchases or sale of real estate, (3) hiring, firing, disciplining or promoting of employees. Alderman Preston seconded the motion. Mayor Stephan asked for discussion. With no discussion the Mayor then asked for a roll call vote: Alderman Dines, yes; Alderman Payton, yes; Alderman Holt, yes; Aldermen Preston, yes. Mayor Stephan declared the motion carried with 4-0 vote.

At 9:25 p.m. Alderman Holt moved to return to open session. Alderman Payton seconded the motion. Mayor Stephan asked for discussion. With no discussion the Mayor then asked for a roll call vote: Alderman Dines, yes; Alderman Payton, yes; Alderman Holt, yes; Aldermen Preston, yes. Mayor Stephan declared the motion carried with 4-0 vote.

Alderman Holt moved to approve hiring Mishon Clark as a part-time police officer. Alderman Payton seconded the motion. Mayor Stephan asked for discussion. With no discussion the Mayor then asked for a roll call vote: Alderman Dines, yes; Alderman Payton, yes; Alderman Holt, yes; Aldermen Preston, yes. Mayor Stephan declared the motion carried with 4-0 vote.

Alderman Holt moved to offer Jason Gillespie a full time police officer position with a beginning rate of \$14.00 per hour for a 180 day probationary period with the option of extending probation if necessary. A \$1.00 per hour raise would be given upon the successful completion of probation. Alderman Payton seconded the motion. Mayor Stephan asked for discussion. With no discussion the Mayor then asked for a roll call vote: Alderman Dines, yes; Alderman Payton, yes; Alderman Holt, yes; Aldermen Preston, yes. Mayor Stephan declared the motion carried with 4-0 vote.

Alderman Payton moved to adjourn. Alderman Preston seconded the motion. Mayor Stephan called for discussion. With no discussion, Mayor Stephan then asked for roll call vote: Alderman Dines, yes; Alderman Payton, yes; Alderman Holt, yes; Aldermen Preston, yes. Mayor Stephan declared the motion carried with 4-0 vote.

Meeting adjourned at 9:28 pm.

Respectfully Submitted,

Susan Salmon,  
City Clerk/Treasurer

Date Approved: \_\_\_\_\_

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Tom Holt, Mayor Pro-Tem

Attest:

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Karol D. Stephan, Mayor

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Susan Salmon, City Clerk/Treasurer